

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948

Monthly Meeting Minutes
January 4, 2017

Members Present: Byron Jefferson, Ken Walsh, Jim Cassidy for Dave Schepens, Gerry Desmond, Tom Ryan, David Austin, Carol Evans, Matt Brill, Bruce Bagley

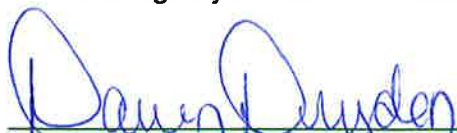
Also Present: DNREC staff: Dawn Dryden, Roy Heineman, Scott Eichholz, Jack Hayes

- ❖ Meeting began at 9:15 a.m.
- ❖ Ken made a motion to accept the amended agenda items; Gerry seconded, all agreed.
- ❖ December 7, 2016 Meeting Minutes reviewed; Ken made a motion to approve; Tom seconded, all agreed.
- ❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Jared Higgins	F	X		Tom	Gerry	X

- ❖ Charles Webb (Class A,B,E,F,H #2386)
Dawn explained that Mr. Webb called @ 8:35 am on date of meeting and indicated that he would attend next week's scheduled meeting; Dawn explained to Mr. Webb that the meeting was today, not next week; Mr. Webb stated that he had made a mistake and that he would not be able to attend today's meeting; Ken made motion to invite Charles Webb to the next meeting; Bruce seconded, all agreed.
- ❖ Continued Education Training (CET's):
 - Jana Hood (Class E # 2146)
 - DRWA Pump and Motor Maintenance - 10.0 hrs - Approved; all licensees

- Larry Greene (Class F #5723) & Carlos Hodge (Class F #5653)
 - Domestic Wastewater Treatment (pdh online) - 2.0 hrs - *Approved for all licenses*
 - Germicidal Treatment of Wastewater (pdh online) - 3.0 hrs - *Approved for all licenses*
 - Water Supply/Water Storage (pdh online) - 2.0 hrs - *Denied*
- □ Paul Hignutt (Class E #2140)
 - Microbiology and Basic Virology - 6.0 hrs - *Approved; all licenses*
- □ Patricia Lowe Deptula (Class B #2203)
 - Safety Housekeeping and Accident Prevention - 2.0 hrs - *Approved*
 - Back Safety; Keep your Back in Action - 1.0 hour - *Approved*
- □ Charles deLorimier (Class C #5681)
 - New Jersey Professional Ethics - 2.0 hrs - *Approved*
 - Climate Change Resiliency for Small Water Systems - 6.0 hrs - *Approved*
- ❖ Request from Brad Cate - Byron read letter to OSSAB; discussion; Jack and Bruce will prepare a response to Mr. Cate
- ❖ Property owner complaint (Mike Stallings) - Byron read property owner complaint; Board decided that this is not an OSSAB issue and that the OSSAB has no jurisdiction in this matter; response letter to be sent to property owner
- ❖ Enforcement:
 - None from GWDS
 - Roy announced that Director's Office will be signing off on the Secretary's Order for Mike Schepens and forward to Secretary's Office
 - Roy announced that there was a new Cabinet Secretary appointed and uncertain whether or not the order will be signed prior to Secretary's Small's departure
 - Roy explained that Hans Scheing was allowed to amend the petition and is currently appealing decision; could take 4-6 months to resolve appeal
- ❖ Next scheduled meeting on February 1, 2017.
- ❖ Meeting adjourned at 10:10 a.m.


Prepared By Dawn Dryden


Approved By Byron Jefferson